

Role Profile

Job title	Maintenance Engineer
Reports to:	Engineering Manager
Grade:	
Location:	(Site to be Inserted)

Role Overview

To effectively maintain the automation and equipment within the branch, ensuring that the automated equipment and systems run to optimum efficiency in accordance with AAH/Knapp/Peem/Schaefer guidelines. You will proactively monitor automation and system performance ensuring any issues identified are raised, escalated and captured on CMMS

Accountabilities

Maintenance

- Assist with creating suitable preventative maintenance schedules and adopt learnings from root cause analysis of equipment failures
- Carry out maintenance schedules and assist with planning and prioritising engineering tasks in line with site priorities
- Ensure maintenance records and engineering activities are captured and recorded (using CMMS when implemented)
- Standards of engineering workshops, stores areas and spares
- To proactively carry out maintenance and repair works as and when required and supporting a continuous improvement process.
- Ensure that the Computer Maintenance Management System (CMMS) is fully utilised in line with company guidelines and all planned maintenance and corrective work is carried out in a timely manner.
- Management of engineering workshops, stores areas, spares and equipment
- To Actively participate in any training and development requirements to ensure sufficient competence and capability are attained and maintained.
- To manage specified HSE risks on site in line with AAH policies and procedures and to ensure legal compliance in terms of these risks, including, management of contractors, management of maintenance of specialist plant (HVAC, Generators, Sprinkler systems etc.)
- Ensure you are aware of and adhere to, and remain compliant with Good Distribution Practices

Facilities management

- Assist to Coordinate all works associated with facilities and facilities equipment provided by third party suppliers, ensure the engineering site team have sufficient knowledge with this equipment to monitor performance and act as first line engineering support.
- Assist with Ensuring excellent contractor management in line with HSE legislation and guidance as well as AAH policies and procedures

Financial

- Awareness of Site engineering R&M budget and justification of any exceptions
- Support creation of any site CAPEX request including completion of required documentation

Experience and Qualifications

Essential:

- Recognised engineering apprenticeship
- Distribution (Supply chain warehouse), manufacturing, pharmaceutical or FMCG background

Desirable

- HNC in an engineering discipline
- H&S qualification IOSH or NEBOSH general certificate

Behaviors

All employees model the ICARE behaviors as part of our shared values system and how we work together. Our values must be adopted by each of us to be successful. Therefore, we have developed a common set of leadership behaviours which helps us to shape our path towards the future to win as one team

Key stakeholders:

- Engineering Manager
- General Manager
- Operations Manager
- Transport Manager
- Engineering Team
- Head of Engineering and Projects

Diversity and Inclusion

At AAH, we don't just accept difference — we celebrate it, we support it, and we encourage it for the benefit of our colleagues, our services, and our communities. Our aim is to embrace different viewpoints, opinions, thoughts, and ideas and encourage a culture of inclusion for customers, patients and staff.

As a member of our team, it will be part of your role to:

- Encourage diversity and inclusion through your working practice
- To challenge and highlight discriminatory practices and processes
- To strive for a diverse and equal workplace

This role profile is a written statement of the essential characteristics of the job, with its principal accountabilities, skills, knowledge and experience required. This is not intended to be a complete detailed account of all aspects of the duties involved.

Version Number	Date of change	Summary of change
V2022/8	1. August 2022	Rebranded for AAH

Name of Employee in Role

Signature of Employee in Role

Date Signed